

Bylaws
Of
Music City Quarter Midget
Racing Association, Inc.
September 2002
Amended 01/14/2017

ARTICLE I (Name and Purpose)

Section A

This organization shall be known as the Music City Quarter Midget Racing Association, referred to as MCQMRA.

Section B

Its purpose shall be to create and maintain a clean, safe, healthy sport, which may be enjoyed by children, ages 5 thru 17.

Section C

This shall be a non-profit organization. All earnings shall be used by the association to improve, expand, and extend its facilities. Should this organization dissolve; any properties and monies left in the organization will remain under the control of Pete and Scotty Barnett until another organization is formed. In the event that after 5 years the organization does not restart the assets will be given to another Non-Profit organization.

ARTICLE II (Membership)

Section A

Any person, male or female, who is interested in the objectives of MCQMRA for their children, ages 5 thru 17, may apply for membership in this organization. Admission to the membership shall be by the vote of the Board of Directors. Seven negative votes shall be sufficient to reject an application for membership. Applications favorably considered will be forwarded to the Secretary, who shall notify the applicant of the selection for membership, and applicant shall enjoy all privileges of membership upon completion of the following:

1. Application is made in writing. (Forms maintained by MCQMRA Secretary)
2. Signing a statement indicating he/she has received, read, and he understands the MCQMRA Bylaws, including the MCQMRA Racing Rules and Specifications.
3. Payment of membership dues and driver insurance premiums.
4. Drivers have completed the approved MCQMRA training course or satisfactorily demonstrated to the Training Director their driving ability.
5. Proof of age is required (birth certificate, passport, ID card, etc.) upon the application for new membership for each prospective driver.

Section B

All members shall take part in the programs as assigned, and perform other duties that may fall in their lot.

Section C

Duties of Members:

1. All members shall be obligated to participate in the endeavor of MCQMRA and be responsible for performing all other duties as prescribed in these Bylaws.
2. There will be an annual sanctioning body and MCQMRA dues for each family. These annual dues will be payable by December 31 and will be considered late after December 31. Only current paid members shall be entitled to vote. Each active adult member of a family shall have one vote regarding any and all business before the membership. An adult is defined as any active member, age 21 or over, living in the same household. However, no more than two votes per family membership will be allowed.
3. All members of MCQMRA are responsible for payment of all fees assessed by the

bank for any check they have written which is not honored by the bank. After the second offense within one year, that member is on a cash-only basis.

4. Any person paying after September 15 will be through the following year. If any person's dues remain unpaid for three months after they become due, his/her name shall be removed from the roll of members.

Section D

Classification of Membership:

1. **Active:** Members who have satisfied ARTICLE II, Section A
2. **Provisional:** Members who have a current sanctioning body associate membership for the sole purpose of novice training. Provisional members will not have MCQMRA privileges until their membership has been upgraded in accordance with ARTICLE II, Section C Admission.
3. **Alternate handler:** membership dues are per year. The fee is to the current sanctioning body and MCQMRA. This membership is for individuals who want to handle a driver and car, but do not want a family membership.
4. **Associate membership:** dues are per year. The fee is to MCQMRA. This membership is for families from other tracks who want to compete for MCQMRA local points.
5. **Honorary:** Non-Members given honorary membership in recognition of distinctive and outstanding service to MCQMRA.

A. Nominations for honorary membership shall be made to the Board of Directors accompanied by a full description of the conditions supporting the recommendation. A 2/3-majority vote of the membership present at the meetings is required.

B. Honorary membership shall be for life and shall have full membership privileges. MCQMRA shall pay any assessed dues.

1. Honorary members, as of the date of these Bylaws include,
 - i. Mr. Pete Barnett
 - ii. Mr. Scott Barnett
 - iii. Mr. John "Impy" Impellizeri
 - iv. Mrs. Tracy Impellizeri

C. Honorary membership may be rescinded at any time by a majority vote of the membership or when the honorary member is deceased.

Section E

Suspension of Members:

1. All MCQMRA members and their families are expected to act in a manner that is a credit to the sport, both at the track facility, off the track facility, at all MCQMRA events, and at all current sanctioning body events. Therefore, acts detrimental to the current sanctioning body and MCQMRA will be reviewed by the Board of Directors for possible disciplinary action including suspension if found guilty of any violations in the rules and regulations including the Zero tolerance policy.
2. Violations will be brought to any board member's attention immediately.
3. The violation will then be brought to the entire board for review. At that time the board will discuss whether a written warning or a suspension will apply. Decisions to be made with a two-thirds majority vote of the elected board members. Once a decision has been made, the written warning or suspension will be given to the offending party.
4. Repeated warnings will result in a suspension. Repeated suspensions will result in a Termination of Membership (Article II Section E)

Termination of Membership may be:

1. By written resignation to the President. Dues (MCQMRA and Sanctioning body) are not refundable except in extraordinary cases. The MCQMRA Board of Directors shall

rule on each request for refunds.

2. By non-payment of dues and insurance premium assessment prior to January 1 of each year.
3. For other causes: members whose activities and purposes have been proven to be incompatible with those of MCQMRA shall be removed from membership by two thirds majority vote of the elected board members.

Section F

Reinstatement of Membership:

1. Active membership terminated through resignation shall be renewed in accordance with ARTICLE II, Section A - Admission.
2. Membership terminated through non-payment of dues may be renewed contingent upon these Bylaws and after full payment of dues and insurance.

ARTICLE III (Insurance and Finances)

Section A

Insurance Fees:

1. The insurance policy period runs from January 1st through December 31st each year. Insurance fees for the coming policy period will be assessed at the next membership meeting after notification of the insurance rates by the current sanctioning body.
2. Insurance requirements for provisional-members (ARTICLE II, Section D) begin upon Sanctioning body membership acceptance by adding the family to the MCQMRA insurance program. After approximately three training sessions but prior to novice graduation, this provisional membership must be upgraded to active. At this time, the prospective members are no longer entitled to refund of the annual MCQMRA insurance assessment or MCQMRA membership dues.

Organization Finances:

1. Any expenditure of MCQMRA funds totaling over \$100 must meet approval of the MCQMRA board or majority of membership approval.
2. Neither the Board of Directors nor any of its members shall be authorized to transact or obligate MCQMRA, to legal matters involving financial obligation that has not been previously approved by MCQMRA or without prior approval of the majority of the membership when the financial obligation is in excess of \$100.00.
3. The President, Secretary, and the Treasurer shall initiate signature cards at the MCQMRA designated financial institution(s) for administering checking accounts, savings accounts, bonds, certificates of deposit (CD's) and all other negotiable assets. The disposition of checking accounts, savings accounts, bonds, CD's, or any other negotiable assets will be subject to membership approval.

ARTICLE IV (Offices)

Section A

1. The Board of Directors (BOD) of MCQMRA shall be composed of the President, Vice President, Track Manager, Treasurer, Secretary, Tech Director, Parliamentarian, Safety Director, Training Director, Scoring Director, Pit Steward, and Race Director, as well as one member in good standing voted in by the membership.
2. The Race Director, Parliamentarian, Safety, Training, Scoring, Pit Steward, Concessions, Maintenance, and Public Relations shall be appointed by the Track Manager in the year that he/she assumes the office and shall serve for a one year term ending Jan 1 of each year.

3. The Board shall be subject to the orders of the Association and none of its actions shall conflict with the actions taken by the Association.
4. It shall have the power to act for the Association between meetings as occasions may require.
5. The Board shall advise the Association at each regular meeting of any actions it has taken on behalf of the Association.
6. Submit Treasury records to a 3rd party for audit purposes, cost to be assumed by the Association.
7. It shall receive membership applications and process in accordance with provisions of these Bylaws.

Section B

Beginning in 2011 the Officers (with the exception of the position of President, which will be held by Pete Barnett, and the position of Track Manager which will be appointed by Pete and Scotty Barnett), shall be nominated from the floor of the first regular meeting in September, with a verbal acceptance at that meeting. The nominees will be voted on by ballot at the first regular meeting in October. A majority vote shall be necessary to elect. When there is only one nominee for an office, he/she may be elected by voice. All officers will serve a term of one year- January 1 thru December 31. A quorum shall consist of those members present at any regular or special meeting of MCQMRA.

Section C

Any member of MCQMRA shall be eligible for election to any office provided that he/she:

1. Is in good standing
2. Has been a member of MCQMRA for at least six months prior to election.

Section D

If any office shall become vacant, the President shall at the earliest possible date thereafter, order a special election of the membership, for the purpose of filling such office. The member thus elected shall immediately enter upon his/her duties and shall hold office until the next regular election.

ARTICLE V (Duties of Officers)

Section A

The President/Track Manager Shall:

1. Preside at all meetings of the Association and the Board of Directors.
2. Appoint a Parliamentarian.
3. Call special meetings of the Association at his/her discretion.
4. Appoint all committees not otherwise provided for.
5. Appoint chairmen of all standing committees.
6. Make provisions for the discharge pro tempore of necessary duties of absent or suspended officers or Directors.
7. See that the regulations of the Association are enforced.
8. Carry out assignments and instructions given to him by vote of the Association or the Board of Directors.
9. Appoint replacements as necessary in any appointive officer or committee.
10. Serve as an ex-officio member of all committees except the Nomination Committee.
11. Advise the Regional Director of all race schedules.
12. Counter, with the Secretary, all legal documents of the Association by which the Association shall become bound legally to third parties, and only after receiving appropriate authorization from the Board of Directors and/or Association.
13. Shall be bonded in the amount designated by the MCQMRA Board of Directors, cost

to be assumed by the Association.

14. Vote only to make or break a tie. In some instances, he/she may find it diplomatic to waive his/her right to vote. If voting is by ballot and the President is a member of MCQMRA he/she has the right to vote regardless of the outcome.

Section B

The Vice President Shall:

1. Be an aide to the President and, in case of the absence or disability of the President, shall pro tempore assume and perform duties of the President.
2. Be bonded in the amount designated by the MCQMRA Board of Directors, cost to be assumed by the Association.

Section C

The Secretary Shall:

1. Keep records of the proceedings of all MCQMRA general membership and Board of Directors meetings.
2. Issue notices of meetings and agendas at the direction of the President.
3. Administer the correspondence of the Association.
4. Have custody of all legal records, reports and documents of MCQMRA, both incoming and outgoing.
5. Keep an inventory of all property of MCQMRA.
6. Process membership applications and issue driver and insurance cards.
7. Compile, maintain, publish, and distribute an up-to-date membership roster of all members and committees.
8. Countersign, with the President, all legal documents of the Corporation by which the Association shall become legally binding to Third parties, and only after receiving appropriate authorization from the Board of Directors.
9. Be responsible for assigning unused numbers and maintaining an up-to-date list of car numbers as appropriate.
10. Maintain a master copy of all keys used by the organization.
11. Provide Scoring Director a list of active members no later than the first race day and update as necessary.

Section D

The Treasurer Shall:

1. Collect fees, dues, insurance premiums and all other monies.
2. Render a detailed written financial report at each scheduled meeting of the Association.
3. Present an annual financial report at the annual meeting (last meeting during the Calendar year).
4. Pay the bills of the Association.
5. Be authorized to pay all approved bills up to the time the successor is installed, thereby submitting a supplemental report for audit.
6. Transfer ledgers and accounts to successor not later than the first membership meeting of the calendar year.
7. Transfer all closed ledgers and other permanent legal documents to the Secretary for inclusion in the Association's permanent files.
8. Issue checks on the Association bank account.
9. File with the Internal Revenue office reports of State and Federal Income and tax, as applicable, to nonprofit organizations.
10. Deposit all monies in such banking institution or institutions as shall be determined by the Board of Directors.

ARTICLE VI (Directors)

Section A

There shall be the following Directorship

1. **Technical:** Responsible for seeing that the sanctioning body Rules and Specifications and the MCQMRA rules concerning engines, cars, and equipment are adhered to. Assist the Safety Director at meets when necessary. Authorize to select a third member to be committee person for a technical committee. The technical committee may protest any car at any time and cause it to be torn down and inspected. Responsible for purchasing track gas for race day.

2. **Safety:** Handle all safety affairs of MCQMRA and be responsible to see that all cars meet the safety rules of MCQMRA and the current sanctioning body. Hold safety inspections on opening day and inspect one class each week thereafter. Be observant at all times of any safety violations. Be responsible to the race director in seeing that the race track and the track equipment are in a safe condition. Be a assistant to the Technical Director. All cars must be checked at the track by the Safety Director or his/her safety committee when appearing after having a collision.

3. **Training:** Responsible for conducting the Novice Training Program. Insuring that only well-informed and well-trained students graduate. Coordinates the necessary repairs of the training equipment, the cost of which is paid by the Association. Shall assist in administering the provisional membership applications and insurance coverage for novice drivers. Responsible of the novice program as per the sanctioning body rulebook.

4. **Public Relations:** Handles all publicity for MCQMRA including all radio, TV, and newspaper announcements of race results. Responsible for all promotion of MCQMRA racing activities, including displays, printed programs for sanctioned events, and other promotional material as instructed by the general membership. Shall be responsible for the novice and sanctioned event trophies only. Responsible for all sponsorship monies.

5. **Scoring:** Responsible for furnishing all scores, callers, and lap counters at each race, keeping accurate and consistent records for all permanent files of the Association. Responsible for keeping time as required in the Standing Rules regarding rules for racing, qualifying, and so forth. Provide weekly reports of race point standings, posting them in the scoring tower and making them available on race day to the membership.

6. **Maintenance:** Responsible for organizing and/or performing the general maintenance of all MCQMRA facilities and property. Responsible for coordination and direction of track cleanup events. Responsible for assuring that all housekeeping activities have been maintained, including restroom and track cleanup. Maintain a complete set of keys to all organization facilities.

7. **Pit Steward:** Responsible for the lining-up of cars in all races; maintenance of refueling stations at local events, keeping cars in assigned pits, and the staging area.

8. **Parliamentarian:** Be well schooled in parliamentary procedures and shall have a thorough knowledge of the Constitution, Bylaws, and Racing Rules and Procedures of MCQMRA. Advise the President and the Board of Directors on matters of parliamentary procedure. Have all the rights and privileges of an officer at meetings of the Board of Directors except the right to make motions or the right to vote. The Parliamentarian shall enjoy all privileges of membership at any membership meeting. Shall serve as advisory member of any committee as the need arises.

9. **Race Director:** Govern the conduct of all races and make final decisions concerning said races. Coordinate the yearly schedule, which will be presented to the BOD and then to the membership. Coordinate the time trials and work with the scorekeepers in the setting up the races on each race date. See that alternates are appointed to fill the job of any official who does not appear for a race program, including the RD position. Recommend replacements or changes in the official or racing schedules. Take charge of coordinating the activities of the Pit Stewart, Technical Committee. Safety Director,

Timers and Scorekeepers. Make sure the track is in a safe condition, and that all necessary safety and racing related equipment are in place for each race.

Section B

Each officer shall prepare a report of his work, which shall be presented at the MCQMRA annual meeting, furnishing a copy to the Secretary for the Association's permanent records.

Section C

Each outgoing officer shall, not later than the first membership meeting of each year, return all properties of the Association which he/she has in his/her possession, and the files and reports for that office, to the President or the newly elected successor of that office.

ARTICLE VII (Board of Directors)

Section A

The Board of Directors will consist of the President, Vice President, Track Manager, Secretary, Treasurer, Parliamentarian, Technical, plus the following appointed positions: Safety, Training, Scoring, Pit Steward, and Race Director.

1. The Board shall be subject to the orders of the Association and none of its acts shall conflict with the actions taken by the Association.
2. It shall have the power to act for the Association between meetings on occasions may require.
3. The Board shall advise the Association at each regular meeting of any actions it has taken on behalf of the Association.
4. Submit Treasurer Records to a 3rd party for audit purposes, cost to be assumed by the Association.
5. It shall receive membership applications and process in accordance with provisions of these Bylaws.

Section B

Special meetings of the Board of Directors may be held at the call of the President. A concerted effort shall be made to notify all Board members of impending meetings.

Section C

Any Committee Chairman may be invited by the President to attend any meeting of the Board in an advisory capacity. Such persons shall have the privilege of the floor, but shall not vote.

Section D

The Board of Directors has the authority to take action if a situation arises that needs immediate attention.

Section E

Fifty percent (50%) of the membership of the Board shall constitute a quorum.

Section F

No member of the Board of Directors shall have more than one vote, regardless of dual capacities held.

ARTICLE VII I (Committees)

Section A

The President will appoint a Social Committee and a Chairman. This committee will be responsible for coordinating social activities of the Organization, such as the annual awards banquet race events, and track decoration.

Section B

Other committees may be appointed by the President as occasion and necessity may require.

ARTICLE IX (Meetings)

Section A

1. Regular meetings shall be held monthly, on a date to be determined by a majority vote of the members. The Drivers' Banquet will be held in January at a site chosen by the appointed committee.
2. Meetings will transact the business of MCQMRA.

Section B

In all regular meetings of MCQMRA, the order of business shall be as follows:

- a. Call to order
- b. Reading of the minutes of the last meeting and their approval
- c. Report of special committees
- d. Unfinished business
- e. New business
- f. Adjournment

Section C

The January meeting shall serve as the annual meeting for the association.

Section D

The first regular meeting of the calendar year shall be for the purpose of presenting annual reports, and for adopting or rejecting Revisions to the Bylaws.

Section E

For any membership meeting of the Association, a quorum is not required. Any motion brought to a vote will require a two-thirds (2/3) majority of the eligible voting members present at the meeting to pass. A roll call will be conducted when the meeting is called to order to determine the number of voters present.

ARTICLE X (Amendments)

Amendments of the Bylaws shall be submitted to the secretary at any time, but no later than three (3) weeks prior to these meetings. Revisions will be adopted or rejected during the January and June meeting. Proposed amendments will be distributed to the membership two weeks prior to these meetings. Approved changes will be indicated by a bar in the left-hand column, or highlighted yellow. Also, a change sheet signed by the President (or chairperson) will be added to the end of the Bylaws.

ARTICLE XI (Sanction Body Change)

Any amendments or changes to the MCQMRA sanctioning body will go through the track owners, Pete and Scotty Barnett. Once the approval has been obtained from the track

owners, the organization shall follow Article X of the MCQMRA Bylaws.
I certify that I have read the attached Bylaws of the Music City Quarter Midget
Racing Association, Inc. and that all amendments approved by the membership have
been incorporated.

President: Date: electronically signed January 14, 2017 by *Mike Marlin, President*

Track Manager: Date: _

Vice President: Date: electronically signed January 14, 2017 by *Sam Swift, Vice-President*

Secretary: Date: electronically signed January 14, 2017 by *Lori Jones, Secretary*

BYLAW CHANGE SHEET LOG

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